



The Homestead
5 Mackie Street Victoria Park, WA 6100
Ph: (08) 9361 2904
Email: accounts@connectvictoriapark.org
www.facebook.com/ConnectVictoriaPark
www.connectvictoriapark.org

CONNECT VICTORIA PARK INC BOOKING REQUEST FORM

Please complete and return this form via email to Connect Victoria Park at accounts@connectvictoriapark.org.

Contact Information	
Contact Name:	_____
Business / Group Name:	_____
ABN: _____	Are you a registered not-for-profit? Y / N
Phone: _____	Mobile: _____
Email:	_____
Address:	_____
Suburb: _____	Postcode: _____

Regular Hire

Once Off Hire

Booking Date/s: _____

Attendance Expected: _____

Start Time: _____ End Time: _____ Total Hours (min 2hrs): _____

Type of Event (e.g. Meeting, Exercise Class, School Disco, Book Launch):

Function Room:

Edna Bell Hall

Jean Britton Library

Dining Room

I, _____, have read and understood the *Connect Victoria Park Inc – Policy for Hire of The Homestead Facilities* and agree to the policy conditions.

Signature

Date

CVP Office Use

Date Received: _____ Room Available: Yes / No Rate: _____

Approved: _____ Date of Confirmation Email: _____

Invoiced: _____ Payment Received: _____